

ACCOUNTS RECEIVABLE

Proper management of Accounts Receivable has a positive impact on cash flow and reduces bad debt. An accurate and up-to-date aged receivables listing can identify delinquent accounts and assist your credit department in maintaining control of those situations. Customer balances are re-aged daily and statements can be printed on demand. Finance charges can be applied to selected accounts.

Extensive inquiries provide immediate access to vital customer information, including aged A/R detail and a complete invoice and payment history. Integration with the DAPREX Internal Note System provides a powerful tool for maintaining a tickler file for credit tracking.

MANAGEMENT TOOLS

- * Open item system enables accurate receivables aging
- * Daily aging of invoices immediately identifies overdue accounts
- * Ability to set and monitor customer credit limits
- * On-demand summary and detail aging reports
- * Interactive screen inquiries provide access to detailed customer information
- * Powerful cash receipts processing
- * Finance charge billing
- * Monthly detailed Sales Journal inquiry

FUNCTIONS

- * Six user-defined aging categories
- * Customer verification with each entry
- * Automatic due date and discount calculation

- * Flexible cash receipts processing
 - Multiple deposit accounts
 - Access by customer account#, name, invoice#, or invoice amount
 - Full, partial and on-account payments
 - Manual or automatic discount computation
 - Multiple write-offs and adjustments per invoice
 - Chargeback processing

- * Selective statement cycles

- * Instantaneous retrieval of customer data via screen inquiries
 - Access by customer#, name and/or zip code
 - Aged account detail by aging category
 - Unlimited customer invoice and cash receipts history
 - Delinquent account status
- * Note tickler file entry, inquiry and reporting
- * Sales tax reporting
- * Integration with the DAPREX General Ledger

REPORTING

- * Daily and monthly invoice registers
- * Daily and monthly cash receipts journals
- * Monthly cash adjustment analysis
- * Monthly Sales Journal G/L detail

- * Accounts Receivable Listing
 - Summary and detail reports available on demand
 - Aging by salesman
 - Selected customers and aging categories

- * Credit limit reporting

- * Statement processing
 - Selected aging categories
 - Weekly, monthly, and on-demand

- * Customer ledger history
- * Customer labels